

## **OUT THE GATE INFORMATION AND PERMISSION FORM**



Dear Tui Parents,

We hope this letter finds you well and filled with excitement for the upcoming 'Out the Gate' Bush School Programme. Firstly, we would like to thank you for your interest and enthusiasm towards this initiative. Here are the details you need to know;

**Frequency:** Once a week, every Wednesday

**Location:** Newstead Walkway

**Children Numbers:** 10-12 children

**Duration:** Our adventure will take place from 10:00 am to 2:00 pm approximately. We may start off with a couple of hours and build up to half a day.

**Required Gear:** Please ensure your child comes prepared with a bag, wet weather clothing, closed shoes, a drink bottle, and a lunch box.

**Parent Helper:** Thank you for those that have offered to help, we will speak with you about a date that suits your schedule. If you haven't yet expressed interest, please speak to one of the teachers. You may only be needed once a term.

**Transport:** Private cars, but we are still looking into van/bus hire.

The teachers leading the programme are Linda Jones, Evie Dobson and Jenna De Lacy. Both Linda and Evie bring expertise in outdoor education and have been involved in bush school from other centres. We are lucky to have their experience!

Our program aims to educate children through child led, hands on learning such as; .

- Adventuring and exploring
- Hut making
- Hand tools – whittlings, hand drills, hammers, saws
- Flora and fauna identification
- Eco crafts
- Knots and shelter
- Campfire cooking

Safety is our utmost priority, and please note that this activity will be weather-dependent. We will closely monitor conditions and inform you promptly of any changes or cancellations.

Should you have any questions or require further information, please do not hesitate to reach out to us. Your feedback and input are invaluable to us as we strive to make this programme an amazing experience for our tamariki!

Thanks,

Kate Watson  
Centre Manager  
Country Gate Early Learning

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## **Excursion Parent Permission Form**

Details are as per the Risk Assessment and Management Plan. This includes information such as:

- o Weekly- every Wednesday
- o Mode of transport- teachers cars
- o 1 adult : 4 children
- o Teachers: Linda Jones, Jenna De Lacy and Evie Dobson
- o Parents: One parent per week
- o Assessment and management of risks will be emailed through the excursion policy.

Our Excursions and Outings Policy will be emailed to you. Please make sure you read this before signing below. If you have any questions or concerns, please contact us.

If you are happy for your child to attend, please complete the form below and return it to the office of Tui Room.

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### **Excursion Permission Form- Please Complete and Return**

1. I (parent/caregiver's name) \_\_\_\_\_
2. give permission / do not give permission (please circle one)
3. for my child (their name) \_\_\_\_\_ to attend the "Out The Gate" Bush school programme every Wednesday.
4. We do have some centre booster seats available. Please circle **YES** or **NO** to indicate if your child can travel in a booster seat.

By signing below, I agree to

- My child is travelling by teacher's car or if you would like to come as parent help, then you can transport your own child.
- The adult: child ratio. This is 1 adult to 4 children.
- Providing my child with suitable clothing, footwear, lunch and water bottle.

By signing below, I acknowledge that I have read and understood the Excursions and Outings Policy along with the Risk Assessment and Management Plan for this excursion.

5. Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Please return this form to the Country Gate office or Tui Room**

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